1. Call to Order - Frederick Barber, Chairman, Audit & Finance Committee

Mr. Barber called the meeting to order at 3:00 PM.

This item is recorded at:  

2. Approval of the Minutes for the April 12th meeting held in West Palm Beach

RESULT: ADOPTED [UNANIMOUS]
MOVER: Carlos Diaz
SECONDER: Jaime Weisinger
AYES: Barber, Diaz, Weisinger
ABSENT: Accursio

This item is recorded at:  
3. **Summary of Investments as of October 31st - Lucie Weinberg**

Ms. Weinberg provided an update on the Investment Portfolio. Ms. Weinberg stated the strategy in Fiscal Year 2017-2018 was to keep cash balances low while laddering out investments to keep up with rising interest rates. The portfolio was expected to earn approximately $10.5M. The Federal Reserve increased rates twice in Fiscal Year 2017-2018 and was projected to make another rate hike in early Fiscal Year 2018-2019. The District's Operating Account was at 3%, an all-time low.

**Board Comment**

Mr. Weisinger and Ms. Weinberg discussed projected cash flow and obligations. Responding to Mr. Weisinger’s questions regarding increasing the Mortgage Backed Securities investments, Ms. Weinberg stated the District had an internal policy to cap Mortgage Backed Securities at 30%. The Committee discussed the possibility of increasing the percentage and asked that Raymond James, the District’s investment consultants, present a recommendation to the Committee at a future meeting. The Committee also asked staff to research what investment policies other public agencies adopted.

This item is recorded at:  

4. **Inspector General’s Audit Reports - Tim Beirnes**

Inspector General Tim Beirnes presented the IG's findings from four audits:

- Audit of Department of Motor Vehicle File Security
- Audit of Information Technology Continuity of Operations/Disaster Recovery Plan
- Audit of Cell Phone Stipends
- Audit of the Python Elimination Program

**Board Comment**

The Committee discussed the importance of having an IT Disaster Recovery Plan and practicing manual transactions should an infiltration occur. Staff will schedule individual briefings with the Committee Members to discuss the system of checks and balances currently in place. Regarding the Python Elimination Program, the Committee agreed with the IG’s recommendation in moving away from cash transactions to a direct deposit system.

**Motion to approve the Audit of Department of Motor Vehicle File Security**

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>ADOPTED [UNANIMOUS]</th>
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<tbody>
<tr>
<td>MOVER:</td>
<td>Jaime Weisinger</td>
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<td>SECONDER:</td>
<td>Carlos Diaz</td>
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<tr>
<td>AYES:</td>
<td>Barber, Diaz, Weisinger</td>
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<tr>
<td>ABSENT:</td>
<td>Accursio</td>
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</tbody>
</table>
Motion to approve the Audit of Information Technology Continuity of Operations/Disaster Recovery Plan

RESULT: ADOPTED [UNANIMOUS]
MOVER: Carlos Diaz
SECONDER: Jaime Weisinger
AYES: Barber, Diaz, Weisinger
ABSENT: Accursio

Motion to approve the Audit of Cell Phone Stipends

RESULT: ADOPTED [UNANIMOUS]
MOVER: Carlos Diaz
SECONDER: Jaime Weisinger
AYES: Barber, Diaz, Weisinger
ABSENT: Accursio

Motion to approve the Audit of the Python Elimination Program

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jaime Weisinger
SECONDER: Carlos Diaz
AYES: Barber, Diaz, Weisinger
ABSENT: Accursio

These items are recorded at:


Mr. Beirnes presented the Proposed Audit Plan for Fiscal Year 2018-2019. In addition to recurring audit projects, the IG will also perform audits on:

- CERP Cost Share Status;
- District Cost Match for State Everglades Restoration Funding;
- RECOVER Program;
- Tuition Reimbursement Program;
- Software Licenses;
- IT Help Desk Function;
- Outsourced Functions
- Contract Workers;
- Grant Monitoring; and
- Employee Time Coding Process.

Motion to approve the Audit Plan for Fiscal Year 2018-2019
RESULT: ADOPTED [UNANIMOUS]
MOVER: Jaime Weisinger
SECONDER: Carlos Diaz
AYES: Barber, Diaz, Weisinger
ABSENT: Accursio

This item is recorded at:

6. Public Comment
There was no Public Comment.

This item is recorded at:

7. Adjourn
The meeting was adjourned at 4:20 PM.

This item is recorded at:

Rosie Byrd
District Clerk
South Florida Water Management District